

August 25, 2020

Dear Dodgeland Families,

According to our records, you have selected either Option #1 (in-person) or Option #2 (blended) learning environment for your child. Thank you for trusting us with your child's educational needs. We take this responsibility very seriously and want you to know how we plan to keep your child safe while in our care as well as some logistical details for the new school year. We want to work with you to make our school building and grounds as safe as possible for all students and staff. Your cooperation and support are greatly appreciated!

If you have selected Option #2 (blended) learning environment, please plan to pick-up your child's iPad on Monday, August 31st. Details will be coming later this week so that your child will be ready to log-on to live-streaming instruction on the first day of school.

Face Coverings. Currently, face coverings are required at all times in the building. Only when students are outside and six feet or more apart can face coverings be removed. If the Emergency Order is not extended at the end of September, face coverings will still be required whenever six feet of social distancing is not possible. All students riding a bus are required to wear face coverings.

Documentation from a physician is needed for the district to accept a waiver for the face covering requirement. If documentation is not provided and your child refuses to wear a face covering, he or she will be sent home. ***Please provide this medical documentation to the building principal no later than Monday, August 31.***

Student Absences. We need your help to ensure our students and staff are safe and healthy. Please establish a morning routine of completing a health screening for your child. Our health screening form can be found here: <https://bit.ly/DSDscreeener>. If your child is not feeling well, please have him or her stay home. Similarly, if you or another member of your household is experiencing COVID symptoms, please have your child stay home. If your child is well enough to log onto the live-streaming instruction taking place from his or her classroom, please have him or her do so. Participating via live-streaming will count as being "in attendance" for that day. Truancy will be handled on a case-by-case basis this year.

Daily Routine. Each day, all children in grades 4K-12 will be bringing their iPad and charger home so that students can connect to live-streaming instruction if it becomes necessary the next day. Please help them find a safe place to charge their device nightly.

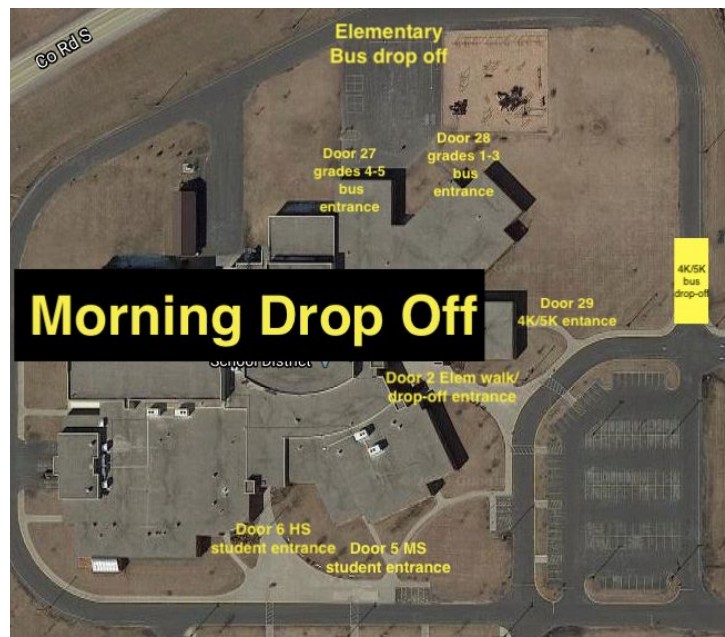
Possible Additional Bus Stop in Juneau In an effort to minimize the number of vehicles coming onto school grounds, the district is considering adding a bus stop near the Dollar General store in Juneau. If you are interested in having your child ride this bus to and from school, please contact Mrs. Kimi Pasewald in the District Office at (920)386-4404, extension 1014 or pasewald@dodgeland.k12.wi.us.

School Times. Elementary School students (4K-5th grade) have school from 8:00 AM to 2:30 PM. Elementary School students who ride the bus will be dismissed at 2:30 PM. All other Elementary School students will be dismissed at 2:40 PM.

Middle School and High School students (6-12th grade) have school from 7:50 AM to 2:40 PM. Middle and High School students who ride the bus will be dismissed at 2:40 PM. All other Middle and High School students will be dismissed at 2:50 PM.

Drop-Off and Pick-Up Procedures. To provide as much social distancing as possible, we will be utilizing more entrances and exits than in the past, and altering the ending time of the day to stagger the release of students. **Parents - if you pick-up or drop-off your children at school, please make sure to read these changes!**

- **Drop-Off.** Students riding the bus to school will be dropped off at separate entrances into the building as shown on the diagram below. Students who are being dropped off by parents/siblings or walking to school will need to enter the building at the main school entrances.



- **Pick-Up.** There is a SIGNIFICANT change in the dismissal of students, including a new location for buses as well as a change for parents picking up students. You will see on the diagram below that buses will be lining up in the Elementary School circle drive to pick up students at 2:30 PM. Elementary School students who walk or get picked up will not be dismissed from class until 2:40 PM. Parents will not be able to pull into the circle drive or any parking lot for pick-up until 2:40 PM. Parents will NOT be allowed to come into the circle drive or any parking lot early; in fact, the circle drive and all entrances will be blocked off at 2:00 PM daily.

We recommend that siblings identify a location outside of the building to meet at the end of the school day because they may be using separate exits to leave the building.

Once Elementary School students who are riding the bus are seated, the buses will move to the front of the MS/HS side of the building. We anticipate this happening at 2:40 PM, when the Middle and High School students who are riding a bus are also released. Middle and High School students who walk, drive, or get picked-up, will not be dismissed from school until 2:50 PM. Once the buses in front of the MS/HS are loaded and departed, parents will be able to pull up to the MS/HS entrance for pick-up. Parents will NOT be allowed to drive into this entrance until after the buses have left since this road will be blocked off at 2:00 PM.



If you need to pick up your child before the end of the day, please pick them up before 2:00 PM when the drives and entrances are blocked off to allow for bus traffic only in front of our building. When you arrive to pick up your child before 2 PM, please call your child's building office to notify school personnel that you have arrived and your child will be dismissed from the school.

Lunch. Students will be eating lunch in their classrooms and sanitizing their own desks after eating. Students bringing a lunch from home will not have access to a microwave, so please plan lunches appropriately.

Parents and Visitors in the Building. As you can imagine, we are working hard to keep our building sanitized. We are also responsible for documenting contact tracing should a positive case of COVID-19 occur. Therefore, we are limiting entrance into the building to only those individuals with a specific appointment (such as attending a pre-scheduled meeting with a teacher). In past years, parents were able to congregate in the Commons while waiting for their son or daughter to be released from school. You will not be able to wait inside the building this year.

Open House. We are unable to host an in-person Open House this year. However, information about your child's teachers will be virtually shared with you.

On the first day of school, Middle and High School students will report to their 1st Period class to get their full schedule and locker information. Please check PowerSchool to see which classroom your son or daughter should go to for the 1st Period class. We will also have this information available for students as they arrive at school.

Parent-Teacher Conferences. Similarly, we will not be holding a face-to-face Parent-Teacher Conference this year. However, a progress report from your child's teacher will be shared with you in October.

School Closure. Our primary method of communicating with you regarding any school closures is through our School Messenger system. Please monitor this system throughout the school year and be prepared for unexpected closures to occur. We appreciate your proactive efforts to identify a plan for your child in the event we have to close school for a period of time.

As a dedicated staff, we are working hard to provide a high quality educational experience for your child. Again, thank you for your continued support.

Sincerely yours,

The Administrative Team